

ANNUAL REPORT

2021-22

Canterbury Safety Charter

www.safetycharter.org.nz



**Canterbury
Safety Charter**

WORKING SAFELY TOGETHER

Table of Contents

Our Mission, Values & Vision

Charter Board and Staff

Message from the Chairperson

Message form the General Manager

Working Group Reports

BIMSafe NZ

Professional Services

Health & Safety Representatives

Photo Gallery

Funding Partners

Financial Statements

Our Mission:

Working Safely Together

Our Values

Kairangi
Whakaute
Ngākau Pono
Kotahitanga

Excellence
Care
Integrity
Collaboration

Our Vision

Cantabrians working together to grow knowledge and awareness using best practices to be healthy and safe.

Charter Board and Staff



IAN CAMPBELL
Chairperson



KEITH LAND
Board Member



STEVE TAW
Board Member



DAVID BRISTOW
Board Member



ROBERT STEWART



LIAM NOLAN
Board Member



PAUL DUGGAN
General Manager



JOCELYN LARSEN
Administrator

MESSAGE FROM THE CHAIR

It has been another challenging year for us all, a year of transition and change. A year ago, we were still trying to keep Covid out of New Zealand. Now our focus is on learning to live with it.

A year ago, wage and other subsidies were largely shielding us from the economic impacts of a global pandemic. We are now experiencing the full impacts of the pandemic on supply chains, labour supply and the hospitality, entertainment, and tourism industries. And Russia's invasion of the Ukraine is dragging us back into another Cold War complete with Cold War era inflation rates!

But there is good news as well. Covid restrictions are winding down, borders are opening, and international travel is ramping up. We have also learnt a lot about how to manage and operate in a pandemic, and also about how to protect our mental health and wellbeing and develop resilience. This can only improve the quality of our lives going forward.

Businesses have gained invaluable experience in how to look after their people and alternative ways of working. From what I've seen, employer/employee relationships have significantly improved, as a result, and become more collaborative. This can only help us to achieve the improved health and safety incomes that we are all seeking.

In the past year, the Charter has successfully made the transition to an outcome-based funding model. The BIMSafe project and other targeted funding obtained this year has given us the financial security and sustainability we need to effectively implement our Strategic Plan.

The Strategic Plan itself has been reviewed and updated to align it with the new funding model which requires that specific funding must be obtained for all Charter projects or activities. The funding for projects like BIMSafe does, of course, include a contribution to Charter overheads. This enables us to dedicate the funds we receive from members to providing services for them.

Employing a Charter engagement officer to help provide those services remains a priority for the Board and we are pleased to have also obtained some funding for this. Recruitment is underway.

The Charter Board has now largely completed strengthening the Charter's governance and management structures and processes. Charter strategy and policies are now well-defined and documented and planning and delivery are now the clear areas of focus for the organisation.

The Board therefore feels it is the right time to downsize a bit – reducing the minimum number of board members from 6 to 4 (but retaining the option to co-opt extra people if required). A motion will be proposed at the AGM accordingly.

Steve Taw and Keith Land are stepping down from the Board at the AGM. They have both given invaluable service to the Charter over the last few years, providing insightful and challenging thinking and, in Keith's case, a skilled and steady hand as Convenor of the Board's Audit and Risk committee. We wish them all the very best in their future endeavours.

I thank all of my fellow Board Members for the time and effort they have put in during the year.

Paul, our General Manager, has continued to expertly navigate the Charter through difficult times and inspire us all with his passion and enthusiasm for what we are trying to achieve. The Board thanks Paul and Jocelyn for all their hard work during the year.



A big shout-out also to our working group members, who continue to donate their valuable time to providing great health and safety leadership and value to our members and the wider industry.

And let us also be sure to thank ACC and others that have provided us with sponsorship and grants during the year and also WorkSafe, CHASNZ and others that have provided a lot of encouragement and ongoing support.

Last but not least, as always, the Board thanks our members for their support and for continuing to lead the way in keeping their people healthy and safe.

Ian Campbell
Board Chair

MESSAGE FROM THE GENERAL MANAGER

The last twelve months have been somewhat surreal. I do not believe that we have ever had a year quite like the last one. We seem to have had to contend with every possible situation. From the continuation of the pandemic, protests at parliament, a war in Europe, rising inflation and interest rates, falling house prices, construction industry receiverships, fixed price blowouts, and Gib becoming more valuable than gold. The lockdowns, mitigations, rules, alert level, traffic lights, vaccine passports have all changed and evolved more than the virus itself.

All these factors create a large amount of uncertainty and anxiety in all of us. How quickly we can adapt to our changing environment is a measure of how effectively we will face the challenges in front of us. From a health and safety perspective this involves many different approaches at both an organisational and individual level.

We are collectively suffering from the condition known as covid fatigue, and this can be just as damaging as the virus itself. The whole health and safety industry has been in the spotlight over how we deal effectively with the risk created by covid to our personal, professional, and community selves. We have had to constantly juggle the line between what is best for saving lives, and what is best for saving livelihoods. The effects of the pandemic have spread far beyond the physical realm of sickness and disease and have caused a quantum shift in how society operates. The “new normal” is that things will change with greater frequency, and this is what we must be prepared for.

How has the Charter dealt with the changing environment over the last year, and what challenges do we see in the years ahead? We have moved to offering our workshops online as well as in person, and this experience will get better as we become more familiar with how to best utilise this capability. We have focussed our workshops topics with the aim of developing the skills and knowledge in health and safety professionals improve outcomes in their workplace.

The Health and Safety Leaders Group have hosted workshops on, safety struggles, personal and organisational wellbeing, muscular-skeletal disorders, HSR insights, dealing with covid, and mentoring. This group is extremely passionate about making health and safety a human proposition rather than a compliance or policy driven exercise. We are fortunate to have the breadth of experience and knowledge within the group, and I would like to thank them for all their efforts over the last 12 months. We are sad to lose Liz Hodgson from the co-chair position on the committee following her retirement from her health and safety role. She has worked tirelessly over many years for the Charter and fully represents the values we stand for. Thankyou Liz, and all the best for the future.

The Professional Services Working Group have been fully committed to the application and delivery of the BIMsafe NZ Project. This work is truly cutting edge and has the potential to make significant change in how risks are managed and communicated on construction sites in New Zealand. This extends the reach of the health and

safety by design process to include more stakeholders and allows better identification and communication of the risks to workers. We are grateful to the support of ACC and MBIE for this project, and the in-kind hours that the PSWG have donated.

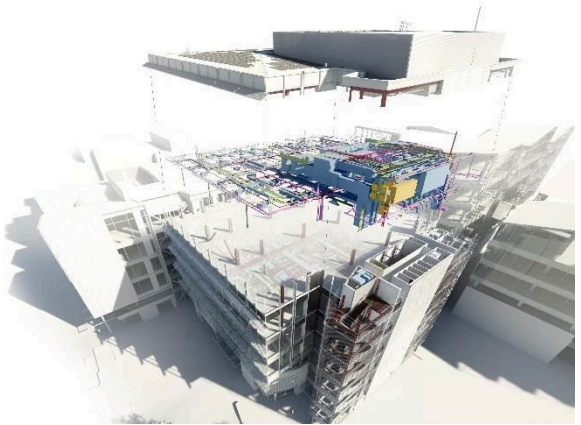
I have been working with the Board to review and update the Charter's Strategic Plan. This has resulted in a focussing of the Charter activities on more specific strategic outcomes derived from our values. These outcomes are tied to workplans and allocated budgets. This has allowed us to concentrate more on delivering our core activities and ensuring we have the funding to pay for them.

This process highlighted the need for a new position within the Charter to engage with our membership and drive membership growth. We are currently seeking the right person for this position and hope to have them in place soon.

I would like to thank all the Board members for their input into the governance of the Charter.

This coming year will have many challenges and opportunities for the Charter. Covid will continue to evolve, as will the covid responses. WorkSafe have employed a new HSR advisor position and we look forward to continuing the work to develop these roles in the industry. The recent deaths at the country's ports and the service strike in Dunedin remind us that risks will always remain in our lives and workplaces. The important part is how we manage these risks to ensure that our lives and wellbeing are protected and free from harm.

Paul Duggan
General Manager



PROFESSIONAL SERVICES WORKING GROUP

Brad Sara, Warren & Mahoney (Chair) **Simon O'Brien**, Hampton Jones (Chair)

Gerry Sullivan, Apollo Projects; **Ian McKenzie**, Dawson McKenzie Consulting; **David Robotham**, Engeo; **Kristin Hoskin**, Advisian; **Matt Harris**, Babbage Consultants.

The PSWG would like to give a big thank you to Paul Duggan and Jocelyn Larsen, for their continued support. Paul has provided a lot of guidance and support to the group and has been a big driver in the implementation of the BIMSafe NZ project. Jocelyn's on-going support and ability to arrange and coordinate our events has been greatly appreciated.

Work Undertaken April 2021 – March 2022

The PSWG's main focus this year has been the planning, establishment, and development of the BIMSafe NZ project, a 3-year project funded by ACC.

The start of the year began with the planning and establishment of the project, which led to the BIM Advisory Group being set up in July 2021. Brad, Kristin and Ian have also all taken on key advisory lead roles within the project:

- Brad is co-lead on case study workstream, and narrator of video series.
- Kristin is co-lead on Guidelines, and in charge of authors group and editing
- Ian is doing the PM plan.
- Kristin and Brad have helped with comms and marketing and generating media stories.
- Matt Harris has provided a connection to the association of consulting Engineers.

The PSWG members have been assisting with the planning and delivery of workshops and providing advice on the management and delivery of the project, alongside bringing their own personal expertise to the project.

Although we were once again affected by Covid-19, as a group we were better set-up to weather the storm and implemented on-line meetings to ensure the project and planning could continue.

In October we were able to hold the launch of BIMSafE NZ with a great turn out at the venue and a large number of participants joining us on-line. The event was a great success and provided an opportunity for the project's key partners including Canterbury University; Ngai Tahu and ACC to provide some insight into the project and their involvement.

Since the launch there has been significant progress across all workstreams, these are summarised below:

- Steering and Advisory Group have delivered:
 - Evaluation, Sustainability and Knowledge Transfer Plans.
 - Milestone Reports 1 & 2.
- Workstream 01 – BIMSafE Guidelines:
 - Authors workshop held.
 - Author Team/s confirmed.
 - Literature review.
 - Development of paper on national & international lessons on BIM in SiD.
- Workstream 02 – Case Study:
 - Confirmation of Building Project as the Ngai Tahu, ACC Development Project in Dunedin.
 - Design Team engagement and video booked in.
 - Contractor procurement documentation developed and included in Tender.
 - Contractor RFI's responded to.

The PSWG will also be looking forward to how we can develop and expand on the work we have undertaken around Safety by Design and where we can provide support around good practice examples for the industry.

For more information check out the [Charter Website](#).

- Safety In Design [Video Series](#)
- Designing for the Greater Good [Pod Series](#)



Initial BIMSafE NZ Advisory and Steering Group Members with Ngai Tahu representative.

Back Row: James Jackson, Ngai Tahu; Lindsay Crossen; Ian Campbell; Larry Bellamy; Kevin Hughes; Simon O'Brien; Paul Duggan.

Front Row: Brad Sara; Gerry Sullivan; Anna Harrison; Greg Preston; Matt Harris.

Absent: Dan Jones, David Robotham, Ian McKenzie, Kristin Hoskin, Mayank Tripathi, Robert Amor and Chris Alderson.

- Workstream 03 – Communications/Promotion:
 - Purple Sherbet nominated as Communications Partner.
 - Development of the communications plan.
 - Development of surveys for submittal to ethics committee.

The Year Ahead April 2022 – March 2023

The BIMSafE NZ Programme sets out significant deliverables over the coming year, and the size of groups that the PSWG will need to communicate to and engage with will grow significantly as the BIMSafE project team grows and contractor and trades come on board.

It will be important for the PSWG to continue to meet outside of the BIMSafE NZ project to ensure that we continue to engage and stay in touch with the market.

The PSWG is interested in the Boards opinion of what engagement, outside the project is considered necessary, and a look forward to Q4 2024, once the project is delivered – what might the PSWG look like and deliver.

BIMSAFE NZ

The BIMSafe NZ project has started with a lot of energy and momentum. After a lengthy application process, the Charter were excited to have the official launch in November 2021.

BIMSafe NZ is a three-year \$1.7 million project to reduce the rates of accidents and injuries on New Zealand construction sites through the collaboration and visualization powers of Building Information Modelling (BIM). The project aims to change behavior in the ways risks are managed and communicated on facilities projects through the development of 'Best Practice Guidelines' and a series of resources for the industry.

The project is a partnership between the Safety Charter's Professional Services Working Group, and the University of Canterbury Building Innovation Partnership. BIMSafe is funded by grants from both ACC and MBIE, and a large in-kind contribution from the advisory group and authors.

The BIMSafe NZ project is supported by an Advisory Group consisting of the Charter's PSWG members in addition to **Greg Preston, Robert Amor and Ifeanyi Okakpu**, University of Canterbury BIP; **Anna Harrison and Blair Collie**, Ngai Tahu; **Chole Smith**, Fulton Hogan; **Kevin Hughes**, BuildBIM; **Michaela Murry**, Cook Brothers, **Peter Lockhart**, Naylor Love; **Ray Blumrick**, Auckland Airport.

The project is governed by a steering group comprising of **Chris Alderson**, CHASNZ, **Lindsay Crossen** BIP and **Ian Campbell**, Safety Charter Chair.

A key component of this project is the collaboration amongst a diverse group of people and organizations, all with a unified vision for the potential of BIM and health and safety. We look forward to sharing the results and resources of the project over the coming years.

Project Partners:



Project Funding Partners:



Kindly supported by:



[BIMSafe Website](#)

Connect to BIMSafe NZ on [LinkedIn](#)

HEALTH AND SAFETY LEADERSHIP GROUP

Health and Safety Leadership Group Members:

Tammy Alexander, Maugers Contracting (Chair) **Liz Hodgson**, The Christchurch Arts Centre (Chair)

Symon Dynes, Hays Recruitment; **Nicki Tasker**, Whole Home Solutions Ltd (HRV); **Rebecca Moss**, Clyne & Bennie; **Euan Gutteridge**, BECA; **Shane Strode Penny**, WorkSafe NZ; **David Bristow**, First Union & Board Member.

The Group have recently welcomed **Alice van den Hoult**, Orion and **Aaron Edwards**, Ryman Healthcare to the team.

It has been an interesting year for The Health and Safety Leadership Group (HSL) as we have juggled our way through lockdowns, traffic lights, and Omicron. Despite everything which has going on in our professional lives and the community we have managed to hold some very informative and interactive workshops.

The HSL supported the Charter, along with sponsor PlaceMakers, in presenting the 'Dynamic Risk' Breakfast event in February 2021 where the NZ Police Special Tactics Group shared how stories of the high-risk activities their work involves, their training and specialist equipment.

This was followed with Jonnie Sutherland from Sutherlands Timber sharing his journey in health and safety after the sad loss of a worker.

Other workshops have included:

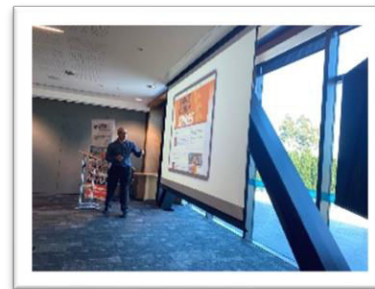
- **Leaders Insights:** Following up from the highly successful Health and Safety Reps Workshop we had a leaders' workshop to get another perspective of health and safety. This workshop was sponsored by WorkSafe, with all the data and ideas from provided to WorkSafe to help show where the gaps are and develop ways to fill them.
- **The Dirty Dozen:** Twelve of the most common causes of error in health and safety management were shared by David Williams.
- **Speed Mentoring:** After several attempts we finally got our mentees and mentors in the same room. It was a wonderful evening meeting each other, asking and answering questions about ourselves and our goals, along

with some very scrummy food. Following the event, the Charter assisted in pairing Mentees with Mentors.

- **Mates in Construction and Musculoskeletal Disorder:** This mental and physical wellbeing workshop was led by Mates in Construction who guided us through a mental health toolbox showing us how to recognise when someone isn't OK and how to assist them. This was followed by a presentation from Chris Polaczuk, CHAZNZ who provided insight into the statistics and effects of Musculoskeletal Disorder and the programme being developed to raise awareness and improve health outcomes for workers.
- **Mentors/Mentees:** The mentoring program started strongly with a mentoring "speed dating" event where prospective mentor and mentees could meet and chat as a first step. Tammy Alexander and Steve Taw spoke about their mentoring relationship and how it had benefited both parties. However, Covid severely interrupted the flow of subsequent meetings. The November follow up event was a smaller more intimate affair, but very beneficial to the pairs that we able to make it. The HSL group hope to re-boot the program in mid-2022.
- **Safety Struggles:** Two workshops with David Williams. The first looked at a procedural approach to systemic struggles. And the second focused on people struggles and followed a more person centric approach. These interactive workshops were well attended.

For more information check out the [Charter Website](#).

HSL WORKSHOP PHOTO GALLERY



FUNDING PARTNERS

The Charter thank the following for their ongoing financial support.



FINANCIAL STATEMENTS

The board has approved the draft financial statements

Canterbury Safety Charter Incorporated

Performance Report

For the year ended
31 March 2022

Contents

	Page
Non-Financial Information:	
Entity Information	1
Statement of Service Performance	2
Financial Information:	
Statement of Financial Performance	3
Statement of Financial Position	4
Statement of Cash Flows	5
Statement of Accounting Policies	6
Notes to the Performance Report	7
Review Report	8

Canterbury Safety Charter Incorporated

Entity Information

For the year ended
31 March 2022

Legal Name of Entity:	Canterbury Safety Charter Incorporated
Type of Entity and Legal Basis :	Registered Charity & Incorporated Society
Registration Number:	CC55777 & 2683171
Entity's Purpose or Mission:	To influence positive outcomes in health and safety practises
Entity Structure:	Incorporated Society & Registered Charity
Board Members:	Ian Campbell Liam Nolan (elected June 2021) Robert Stewart (elected June 2021) David Bristow (co-opted June 2020) Matt Jones (resigned August 2021) Keith Land (resiging at AGM) Steve Taw (resigning at AGM)
Main Sources of the Entity's Cash and Resources:	> Government contracts > Membership subscriptions fees
Contact details	
Physical Address:	Unit 1b, 55 Epsom Road Sockburn Christchurch
Phone/Fax:	admin@safetycharter.org.nz Jocelyn Larsen Administrator 027 502 5502
Email/Website:	safetycharter.org.nz info@safetycharter.co.nz

Canterbury Safety Charter Incorporated

Statement of Service Performance

For the year ended

31 March 2022

Description of the Entity's Outcomes:

To influence positive outcomes in health and safety practises, and working together to grow knowledge and awareness using best practice to be healthy and safe.

	Actual*	Budget	Actual*
Description and Quantification of the Entity's Outputs:*	This Year	This Year	Last Year
1. To increase member/signatory's numbers ¹	167	300	271
2. To enhance the quality of members understanding of health and safety through workshop presentation ²	173	225	241
3. To increase member satisfaction through workshop engagement.	86.00%	70%	84.00%
4. To celebrate good health and safety practice through Charter Champion scheme.	1	3	0

Additional Output Measures:

Professional Services Working Group

a. 3-year BIMSafe NZ Project commenced.

Health & Safety Leadership Group

- b. Mentoring Programme Relaunched
- c. Hosted Leadership Insights Workshop
- d. Hosted Mental Health Workshop
- e. Hosted Inspirational Leadership Workshop
- f. Hosted Mates general Awareness Training & Musculoskeletal Awareness
- g. Hosted Safety Struggles Workshop

Additional Information:

^{1 & 2} Covid continues to have a huge impact on the Charter membership and the ability for members to engage with H&S Support through workshops, events etc.

Canterbury Safety Charter Incorporated

Statement of Financial Performance

For the year ended
31 March 2022

	Note	Actual This Year \$	Actual Last Year \$
Revenue			
Worksafe New Zealand Grants		41,859	133,691
BIMSafe NZ		124,000	-
Donations		15,000	15,200
Fees, subscriptions and other revenue from members		60,910	64,363
Sponsorship		2,500	5,500
Interest, dividends and other investment revenue		124	1,791
Covid 19 wage subsidy		6,400	24,604
Other income		2,000	15,227
Total Revenue		252,793	260,376
Expenses	1		
Volunteer and employee related costs		193,055	189,170
Other expenses		56,570	48,503
Total Expenses		249,625	237,673
Surplus/(Deficit) for the Year		3,169	22,703

Canterbury Safety Charter Incorporated

Statement of Financial Position

As at
31 March 2022

	Note	Actual This Year \$	Actual Last Year \$
Assets			
Current Assets			
Bank accounts and cash		211,194	103,235
Debtors and prepayments		-	9,300
Income Tax Refund		18	501
Total Current Assets		211,212	113,036
Non-Current Assets			
Property, plant and equipment	2	6,999	12,624
Total Non-Current Assets		6,999	12,624
Total Assets		218,211	125,660
Liabilities			
Current Liabilities			
Creditors and accrued expenses		10,409	9,409
Payments in Advance		84,240	21,172
GST Payable		30,687	5,373
Total Current Liabilities		125,336	35,954
Total Liabilities		125,336	35,954
Total Assets less Total Liabilities (Net Assets)		92,875	89,706
Accumulated Funds	3		
Capital contributed by owners or members		-	-
Accumulated surpluses or (deficits)		92,875	89,706
Total Accumulated Funds		92,875	89,706

Signed _____ Date 31 May 2022

Signed _____ Date 31 May 2022

This statement has been subject to review and should be read in conjunction with the attached review report.

Canterbury Safety Charter Incorporated

Statement of Cash Flows

For the year ended
31 March 2022

	Actual This Year \$	Actual Last Year \$
Cash Flows from Operating Activities		
Cash was received from:		
Donations, fundraising and other similar receipts	286,851	101,854
Fees, subscriptions and other receipts from members	79,763	76,137
Sponsorship	2,875	6,325
Interest, dividends and other investment receipts	606	1,635
Net GST	(11,514)	(20,791)
Cash was applied to:		
Payments to suppliers and employees	250,622	231,073
Net Cash Flows from Operating Activities	107,959	(65,913)
Cash flows from Investing and Financing Activities		
Cash was received from:		
Cash was applied to:		
Payments to acquire property, plant and equipment	-	7,188
Net Cash Flows from Investing and Financing Activities	-	(7,188)
Net Increase / (Decrease) in Cash	107,959	(73,101)
Opening Cash	103,235	176,336
Closing Cash	211,194	103,235
This is represented by:		
Bank Accounts and Cash	211,194	103,235

This statement has been subject to review and should be read in conjunction with the attached review report.

Canterbury Safety Charter Incorporated

Statement of Accounting Policies

For the year ended

31 March 2022

Basis of Preparation

Canterbury Safety Charter Incorporated has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax (GST)

All amounts are recorded exclusive of GST, except for Debtors and Creditors which are stated inclusive of GST.

Income Tax

Canterbury Safety Charter Incorporated is a registered Charity. The Canterbury Safety Charter Incorporated is exempt from income tax.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Accounts Receivable

Accounts receivable are stated at their estimated realisable value

Revenue

Membership subscriptions are recognised when earned, if the outcome can be estimated reliably.

Grants and donations are recorded on receipt unless there is an obligation to return it if it is not used for the purpose set. In this case, the obligation is recorded as a current liability in the Statement of Financial Position.

Presentation Currency

The Performance Report is presented in New Zealand dollars (NZ\$), and all values are rounded to the nearest dollar.

Changes in Accounting Policies

There have been no changes in accounting policies during the financial year.

Canterbury Safety Charter Incorporated

Notes to the Performance Report

For the year ended
31 March 2022

Note 1 : Analysis of Expenses

Expense Item	Analysis	This Year \$	Last Year \$
Volunteer and employee related costs	Salaries	191,377	187,629
	Fringe Benefit Tax	1,178	1,187
	ACC Levies	500	354
	Total	193,055	189,170
Expense Item	Analysis	This Year \$	Last Year \$
Other expenses	Accountancy Fees	6,698	6,319
	Audit Fees	2,160	1,750
	Bank Fees	110	113
	Computer Expenses	504	1,512
	Depreciation	5,625	10,662
	General Expenses	717	585
	Motor Vehicle Expenses	4,325	3,157
	Printing & Stationery	92	104
	Telephone	1,899	2,364
	Advertising & Marketing	786	1,083
	Charter Events	2,155	4,037
	HSR Events & Workshops	4,410	3,262
	Insurance	2,952	3,960
	BIMSafe	19,740	-
	Office Expenses	-	435
	Subscriptions	129	(226)
	Training	245	149
	Travel	145	6
	Website Expenses	3,884	2,185
	Repairs and Maintenance	-	1,077
	Video Production Cost	-	5,963
	Interest Expense	(6)	6
	Total	56,570	48,503

Note 2 : Property, Plant and Equipment

This Year	Opening Carrying Amount	Purchases	Sales/Disposals	Current Year Depreciation and Impairment	Closing Carrying Amount
Asset Class					
Computers (including software)	603			303	300
Website	8,580			4,290	4,290
Motor Vehicles	3,441			1,032	2,409
Total	12,624	-	-	5,625	6,999

All assets are stated at cost less aggregate depreciation. Depreciation has been calculated using the rates permitted by the Income Tax Act 2007.

Note 3: Accumulated Funds

This Year	Capital Contributed by Owners or Members	Accumulated Surpluses or Deficits	Reserves	This Year	Last Year
Description					
Opening Balance	-	89,706	-	89,706	67,003
Surplus/(Deficit)*		3,169		3,169	22,703
Closing Balance	-	92,875	-	92,875	89,706

Note 4 : Commitments and Contingencies

Commitments,Contingent Liabilities and Guarantees

There are no commitments, contingent liabilities or guarantees as at 31 March 2022 (Last Year\$Nil)

Note 5: Related Party Disclosures:

Wendy Duggan, ArtScape. Wendy has been doing the video recording etc for \$120 (Last year:\$4,087) for the Canterbury Safety Charter Incorporated. ArtScape is owned by Wendy Duggan (Paul's wife). Paul Duggan is a general manager of Canterbury Safety Charter Incorporated. Larsen's Art n Sign Studio Limited provided services for \$nil (last year \$926) at market values. Larsen's Art n Sign Studio Limited is owned by Jocelyn and Mark Larsen. Jocelyn Larsen is an employee of Canterbury Safety Charter Incorporated.

Note 6: Events After the Balance Date:

There were no events that have occurred after the balance date that would have a material impact on the Performance Report. (Last Year \$Nil)

Note 7: Analysis of Revenue:

The analysis of revenue has been provided in the statement of financial performance.

Note 8: Events After Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report.